



APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
18 Aug 2015 (Tuesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees(15):

Arun Sukumar, Observer Research Foundation, India (Civil Society)
Chat Garcia Ramilo, APC, Philippines (Civil Society)
Cheryl Langdon-Orr, Australia (Civil Society)
Duangthip Chomprang, Internet Society (Civil Society)
Edmon Chung, DotAsia Organisation (Technical)
Gunela Astbrink, ISOC AU (Civil Society)
Hiro Hotta, JPNIC (Private Sector)
Hong Xue, Beijing Normal University (Academia)
Jahangir Hossain, ISOC Bangladesh Dhaka (Civil Society)
Kelvin Wong, ICANN (Technical)
Leonid Todorov, APTLD (Civil Society)
Mohit Saraswat, Pepsi Co, United Arab Emirates (Private Sector)
Paul Wilson, APNIC (Technical) – **Chair**
Penghwa Ang, SiRC, Singapore (Academia)
Shahzad Ahmad, Bytes for All, Pakistan (Civil Society)
Zoya Rehman, Bytes for All, Pakistan (Civil Society)

Local Host of 2015:

Holmes Leong, HNET.Asia

APrIGF Secretariat:

Yannis Li, DotAsia Organisation

Local Host of 2016:

Lynn Lin, NII-EPA
Kuo Wei Wu, NII-EPA

Agenda:

1. Minutes and Action Items Review
2. Macao 2015 Review
- Synthesis Document
3. Preparation for APrIGF Taipei 2016
4. RFP for 2017 Local Host
5. A.O.B

Proceedings:

1. Minutes and Action Items Review

- The minutes of MSG meeting on Aug 5 has been reviewed and adopted.
- Since there is one MSG member mentioned that the current doodle meeting time conflicts with his other regular meeting, which prevents him from joining all MSG meetings, the secretariat suggested to set rotating time schedule for MSG meeting. Wilson suggested that instead of rotating the meeting time, the doodle poll will be reopened to allow MSG members to further review their best available time slots and the secretariat to fix the best alternative time.
- The conference report of 2015 is still under editing on the summary reports part. The secretariat will revise the current report and circulate to the MSG.
- Wilson pinpointed that the action item 2 was not clearly mentioned in the minutes proceeding on electing Cheryl Langdon-Orr in particular. Wilson requested the Election Committee to elect themselves a chair and report in the next MSG meeting.
- The Nomination Period for APrIGF MSG Elections 2015 has been announced.
- The secretariat has already circulated the RFP 2017 for MSG to comment.

Questions:

- Ramilo raised a question about the Election Process what is the eligibility to vote and how to vote. Wilson replied that the Active Members of MSG are eligible with definitions outlined in the Election Procedure document. Chomprang commented that the current definition "Active Member" is to engage in at least 2 activities of APrIGF within recent period. Secretariat added that the Election Procedure document is available on the APrIGF website under the MSG page.

Action Items:

- Adopt the minutes of MSG meeting on Aug 5.
- Secretariat to update the conference report of APrIGF 2015 and circulate to the MSG members for feedback (from Aug 5 meeting)
- Election Committee to elect a chair among themselves and report back to the MSG in the next meeting on the updates.
- Paul to remind all MSG members to take a look again about their available time slots for MSG meeting and see if we could find alternate best option from the doodle poll.

2. Macao 2015 Review

Synthesis Document

- Chung updated that the Synthesis Document has went through the process agreed in Macao which a Drafting Team has been formed by the volunteers recruited during the Macao meeting with a post-meeting draft put out for 1-month extended comment period. The Synthesis Document is now at the final stage with comments incorporated to the Final Draft and has been circulated to the Drafting Team already. However, Chung raised that it was not discussed previously whether there is a need for MSG approval, yet he commented that he is agreeable to releasing the Final Draft provided the extensive drafting process deployed.
- Wilson held reservations on whether there is a need for MSG to sign off

while he pointed out that the Document was initiated at and primarily for Macao meeting, which some MSG members might not have attended. He commented that it may not be necessarily require the approval from MSG but as a piece of information. Chung echoed that to the MSG could be informed on the finalization of the Document.

- Ang agreed that it is bottom-up process which need not MSG approval. Yet he felt that MSG shall still review the Document so as to ensure the content is on track and not too out of scope as well as potentially endorsing it.
- Wilson however stated that it might be premature now to have MSG endorsing the Document provided that there was not any prior discussion in that regard. Wilson raised a question whether the Document shall be published now or wait for more comments till next meeting.
- Chomprang commented that the word “endorsement” has a strong meaning and suggested to use words similar to “review” instead.
- Saraswat agreed with Ang that endorsement might be a good idea but time is also of essence which prolonged process may lose the charm of the original idea of the Synthesis Document
- Ramilo commented that the Document shall remain a statement from Macao meeting and a review from MSG is adequate with the comment process held before. She mentioned that the Document shall reflect that it is a mere consensus from the Macao meeting but not necessarily endorsed by MSG. Wilson clarified if she refers to consensus of the Drafting Team instead of the whole meeting participants. Ramilo replied that the series of online commenting process allowed inputs from wider community which therefore she felt it is not restricted to the scope of Macao meeting.
- Chung explained that there are 2 steps to consider now. Firstly, the Final Draft of the Synthesis Document to be published now in view of time factor. Secondly, the MSG to discuss afterwards as an exercise whether to endorse the Document as a group keeping in mind the aim to invite endorsement from other organizations in the future.
- Sukumar thought it would be useful to have the process of approval /endorsement by the MSG while the Document has been in circulation for sometimes to the wider community. It would be nice to see the MSG supporting the Document which have symbolic meanings to others.
- Ang agreed all the comments made. Though understanding that there is reservation on the word “endorsement”, Ang suggested “review” is too weak in a preposition and the MSG shall express level of support or disagreement if any so as to drive the issues forward.
- Chomprang suggested that ideas are needed in finding a less strong word and at the same time putting in more disclaimers or narratives stating that the Document does not represent the viewpoint of MSG but a wider stakeholders in the region or from the entire APriGF event itself in that manner. She reiterated this is an experiment and its importance of avoiding the over representation since there may be people or groups that hold different opinion on the actual content. Astbrink suggested to use the word “acknowledge”.
- Wilson mentioned that the MSG looks after the process but not the content itself which therefore appropriate to support a proper, open and inclusive process of the result acknowledging the fact that not every individual agrees every single point in the Document.
- Wilson initiated a consensus call to acknowledge the process of the

development of the Synthesis Document and support the publishing of it. Receiving no concerns or objections, there is a consensus that the MSG supports the publishing of the Synthesis Document with the process detailed in itself already.

- Wilson further suggested that a more transparent and predictable process has to be prepared for the 2016 meeting so that a stronger endorsement of the process could be achieved among MSG while the MSG will not be endorsing the process this year considering that the 2015 process has not been well-communicated in advance.

Action Items:

- Secretariat to publish the current Final Version of Synthesis Document with PengHwa's edits onto 2015 website and announce over email and APrIGF main website as well.

3. Preparation for APrIGF Taipei 2016

Local Host Updates:

- Official booking will be made to National Taiwan University of Science and Technology as the meeting venue from 26 Jul – 29 Jul 2016 in the coming few days.
- Accommodation: Still under negotiation with 2 nearby hotels namely Just Sleep at NTU and K Hotel Dunan.
- For YIGF students, 20 rooms have been reserved at Hsiu Chi House.

Questions:

- Ramilo asked if Hsiu Chi House is only restricted for YIGF or could there be also cheaper accommodation options for general participants. The Local host replied that there are only 20 rooms left at Hsiu Chi House, however they will explore more options below 100USD including service & tax and breakfast per night.
- Shahzad Ahmad commented in the chat that visa for south Asians requires special attention by the organizers with a prompt mechanism to ensure that timely visas happen.

Action Items:

- Local Host to locate a few more even cheaper accommodation options in addition to the 2 proposed hotels of approx. 100USD nightly rate.

4. RFP 2017

- Astbrink suggested that interpretations, social events, fellowship shall all be compulsory considering the importance. While she recognized the high cost of interpretations, but she thought it should be required based on different languages.
- Wilson questioned the possibility on cheaper options and suggested instead of a compulsory requirement for certain minimal level of interpretation, the RFP shall state that provision of the above will be considered with other factors.
- Astbrink further asked if live scribe is included and Wilson confirmed that transcripts are always included as a separate item.
- It is agreed that the discussion shall be continued in the mailing lists for another 2-week comments and strictly close at next MSG meeting so as to

finalize the RFP timeline.

Action Item:

- Keep the RFP 2017 comment period opens until next MSG bi-weekly meeting and Secretariat to remind MSG members to provide input on the document.

5. A.O.B

- None.

Summary of Actions Items

1. Secretariat to update the conference report of APrIGF 2015 and circulate to the MSG members for feedback (from Aug 5 meeting)
2. Election Committee to elect a chair among themselves and report back to the MSG in the next meeting on the updates.
3. Adopted the minutes of MSG meeting on 5 Aug 2015
4. Paul to remind all MSG members to take a look again about their available time slots for MSG meeting and see if we could find alternate best option from the doodle poll.
5. Keep the RFP 2017 comment period opens until next MSG bi-weekly meeting and Secretariat to remind MSG members to provide input on the document.
6. Secretariat to publish the current Final Version of Synthesis Document with PengHwa's edits onto 2015 website and announce over email and APrIGF main website as well.
7. Local Host to locate a few more even cheaper accommodation options in addition to the 2 proposed hotels of approx. 100USD nightly rate.

The next meeting will be confirmed by doodle.
