



**APrIGF Multi-Stakeholder Steering Group (MSG) Meeting**

**31 Aug 2016 (Wednesday)**

Adobe Connect

04:00 – 05:00 (UTC)

**Attendees (11):**

MSG Members

Arun Sukumar, Observer Research Foundation, India (Civil Society) - Vice-Chair

Babu Ram Aryal, ISOC Nepal (Civil Society)

Edmon Chung, DotAsia Organisation (Technical)

Hiro Hotta, JPRS (Private Sector)

Kelvin Wong, ICANN (Technical)

Maureen Hilyard, At-Large Committee, ICANN (Civil Society)

Non-MSG Members

Connie Chan, APNIC (Technical)

Klee Aiken, APNIC (Technical)

**APrIGF Secretariat:**

Maggie Lo, DotAsia Organisation

Jennifer Chung, DotAsia Organisation

Yannis Li, DotAsia Organisation

**Local Host of 2016:**

Sean Lee, NIIIEPA (Technical)

**Apologies for absence sent in advance (4):**

Chester Soong, ISOCHK (Civil Society) - **Vice-Chair**

Kuo-Wei Wu, NIIIEPA (Technical)

Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) - **Chair**

Tan Sze Ming, Malaysia (Civil Society)

**Agenda:**

1. Agenda Review (Chair)
2. Minutes and Action Items Review (Chair/Secretariat)

3. Conference Report Review (2016 Local host)
  - APriGF (2016 Local host)
  - yIGF (Jianne)
4. Synthesis Document 2016 Updates (Jennifer)
5. 2017 preparations (Paul Szyndler)
  - Venue and Date
6. 2018 Local Host
7. AOB (Meeting Schedule)

### **Proceedings:**

#### **1. Minutes and Action Items Review**

- Secretariat has circulated the survey results.
- Jennifer Chung to provide updates on Drafting Committee in this meeting.
- Local host has updated the summary reports on the Archive page.
- Szyndler has yet to update on the event dates of 2017.
- Open Call for Program Committee is open.
- Secretariat has set up a doodle poll for the meeting schedule.
- Minutes of 17 Aug, 2016 has been reviewed and adopted.

#### **Action Items:**

- Reviewed and adopted minutes of 17 Aug, 2016.

#### **2. Conference Report Review**

- Secretariat showed the APriGF Conference Report prepared by the local host on screen and said that the report will be circulated to MSG members.
- Secretariat then showed the yIGF Conference Report (outline/program agenda/discussion & content/future initiatives/etc.) and said to circulate the report together with the APriGF Conference Report.
- Secretariat reminded that the commenting period will end on 9th Sep, 2016.

#### **Action Items:**

- Secretariat to circulate both Conference Report and the yigf report on the Secretariat to circulate APriGF and yIGF Conference Reports on the MSG mailing list.
- MSG members to review APriGF and yIGF Conference Reports until 9th Sep.

#### **3. Synthesis Document 2016 Updates**

- Jennifer reported that the second public commenting period was closed last Friday and the Drafting Committee had a call meeting on the same day.

- Jennifer Chung updated that there were a total number of 44 comments received during the second commenting period and that the Committee will have another call this Friday or next Monday.
- The current projected published date of the Document is 9th Sep.
- Jennifer Chung said that there was a discussion on whether to contribute the Synthesis Document as input into the IGF report, however, the commenting system is also wordpress; She then asked for MSG members' opinions on whether to submit input.
- Sukumar asked if there are any comments from the MSG now.
- Jennifer Chung clarified that the Synthesis Document will be submitted to IGF MAG and IGF Secretariat for intercessional work, while this is another public call for input.

#### **4. 2017 Preparations**

- Secretariat said that there is no update from Szyndler so far but reminder has been sent regarding the meeting; She then suggested to remind Szyndler again to finalize the event dates.

#### **Action Items:**

- Secretariat to remind Szyndler to report on the 2017 event dates to MSG.

#### **5. 2018 Local Host**

- Secretariat reminded that it is time to open call for local host for APriIGF 2018 and showed the RFP from last year.
- Secretariat said that the RFP will be circulated among MSG members to review and that the Secretariat will also make changes if applicable.
- Secretariat suggested to open call from October 2016.
- Sukumar questioned about last year's timeline; Secretariat replied that it was open around the end of year until March next year.

#### **Action Items:**

- Secretariat to circulate the RFP from last year to MSG members for suggestions and to make appropriate changes.

#### **6. AOB (Meeting schedule)**

- Secretariat said that the meeting schedule will be changed to last week (Wed) of every month according to the doodle poll until the APRICOT meeting.
- Sukumar asked if the doodle poll is closed already and suggested Secretariat to open the doodle poll for one more week before a final decision is made; Secretariat agreed to open the poll until next Wed.

- Secretariat posted the doodle poll link:  
<http://doodle.com/poll/k6hz2rpmubckbxac>
- Hilyard thinks that a monthly meeting might be appropriate until the date and venue are organized for APriGF 2017.
- Edmon Chung suggested to make the current result (last Wednesday every month) a tentative approach.
- Hotta, Hilyard and Wong supported the tentative schedule.
- Edmon Chung added that MSG members will be reminded in case of changes in the doodle final result.

**Action Items:**

- Meeting schedule will be tentatively changed to last Wednesday every month.
- Secretariat to open the doodle poll for the meeting schedule for one more week and update the MSG if any changes in the final result.

Summary of Actions Items

- Adopted the minutes of 17 Aug 2016.
- Secretariat to circulate APriGF and yIGF Conference Reports on the MSG mailing list.
- MSG members to review APriGF and yIGF Conference Reports until 9th Sep.
- Jennifer Chung to collect responses on the MSG mailing list regarding IGF public call for input.
- Secretariat to remind Szyndler to report on the 2017 event dates to MSG.
- Secretariat to circulate the RFP from last year to MSG members for suggestions and to make appropriate changes.
- Meeting schedule will be tentatively changed to last Wednesday every month.
- Secretariat to open the doodle poll for the meeting schedule for one more week and update the MSG if any changes in the final result.

The next meeting will be tentatively held on 28 Sep (Wed) 2016 at 4:00 - 5:00 (UTC) .