



APrIGF Multi-Stakeholder Steering Group (MSG) Meeting

23 Aug 2017 (Wednesday)

Adobe Connect

04:00 – 05:00 (UTC)

Attendees (23):

MSG Members

Aris Ignacio, Southville International School and Colleges (Academia)
Cheryl Langdon-Orr, At-Large Member ICANN (Civil Society)
Chester Soong, Internet Society Hong Kong (Civil Society) – **Vice Chair**
Edmon Chung, DotAsia Organisation (Technical)
Hiro Hotta, JPRS (Technical)
Jahangir Hossain
Kenta Mochizuki, Yahoo Japan Corporation (Private Sector)
Maheeswara Kirindigoda, Uva Province Governor's Office, Sri Lanka (Government)
Maureen Hilyard, Member of At-Large of ICANN (Civil Society)
Mili Semlani, India (Civil Society)
Mohit Sawasrat, Pepsi- Dubai Refreshments (PepsiCo Bottler) (Private Sector)
Noelle de Guzman, Internet Society (Technical)
Paul Wilson, APNIC (Technical)
Rajnish Singh, Internet Society (Technical) – **Chair**
Satish Babu, Computer Society of India (Civil Society)
Shibendu Debbarma, Tripura University (Academia)
Sudha Bhuvaneshwari, Dr.G.R Damodaran College of Science, Coimbatore (Academia)
Sylvia Cadena, APNIC (Technical) – **Vice Chair**
Waqas Hassan, Pakistan Telecommunication Authority (Government)

Non-MSG Members

Connie Chan, APNIC
Klee Aiken, APNIC

APrIGF Secretariat:

Yannis Li, DotAsia Organisation
Jennifer Chung, DotAsia Organisation

Local Host of 2017:

Absent

Local Host of 2018:

Absent

Apologies for absence sent in advance (1):

Joyce Chen, ICANN APAC Hub (Technical)

Agenda:

1. Agenda Review (Chair)
2. Minutes and Action Items Review (Chair)
3. 2017 Follow Up
 - Synthesis Document (Maureen/Secretariat)
 - Fellowship Program Survey Responses (Secretariat)
 - Conference Reports & Archive (Secretariat)
4. 2018 Preparation
5. AOB

Proceedings:**1. Minutes and Action Items Review**

- Adopted the minutes of MSG meeting on 28 July 2017 and 9 Aug 2017.
- The idea of remote hub for APriGF is yet to be discussed on the mailing list.
- The landing page of remote participation for APriGF will be further followed up.
- A reminder has been sent to participants and more feedback have been received for the survey.
- The date of Vanuatu 2018 (13 – 16 Aug 2018) has now been finalized and published on the website.

Action Items:

- Adopted the minutes of MSG meeting on 28 July 2017 and 9 Aug 2017.
- Secretariat to further follow up the remote participation landing page.

2. 2017 Follow Up**Synthesis Document**

- Some volunteers had been recruited after the Bangkok meeting to work in sub-working groups on the document.
- Capacity Building was a new sub-theme being added to the Synthesis Document 2017 in addition to the original sub-themes of the conference.

- The 5 sub-teams are now working on synthesizing the document and to be reported at the Webinar 2 held on 24 Aug 04:00 UTC which all are invited to join. Below are the rapporteurs for each sub-theme working group:
 - Access, Empowerment & Diversity – Waqas Hassan
 - Capacity Building – Mili Semlani
 - Cyber Security - Klee Aiken
 - Human Rights Online – Rejinel Valencia
 - Digital Economy & Enabling innovations – Still Pending
- Hilyard reiterated that input is still needed for the document which is important especially for those that are not yet included.
- Chung added the 2nd public input period will be open from 24 Aug until 6 Sep.

Discussions:

- Singh raised a question on how many attendees of the Webinar 1. Secretariat replied that the meeting is recorded and put online in case people miss it.
- Singh suggested to send a note to the APriGF 2017 participants if they are included in any mailing lists. Secretariat confirmed that all online registered participants are included in the announce@aprigf.aisa which updates are sent.

Fellowshp Program Survey Responses

- Fellowship Program – 23 responses received only out of 45 fellows (Result Link: <http://igf.asia/2017fellowsurvey-result>)
- Secretariat added that a reminder has been sent already but further follow up is required.
- Highlights of the survey:
 - The overall fellowship experiences are good in general.
 - First Question is about their previous level of engagement with Internet Governance before. Slightly more fellows have prior experience either in local IGFs or learned about Internet governance in some sense before.
 - Generally the fellows are satisfied with the capacity building sessions, buddy program, ISOC online learning course and the fellowship morning meetings.
 - ISOC Online Course:
 - One suggestion to make the ISOC Online Course to end just before the conference but not leaving a few idle week.
 - Capacity Building Day
 - One fellow feedback that the self-introduction session on Prep Day is too long and more break-out group activity should be involved.
 - Many requested to have a full-day capacity building day.
 - Buddy Program:

- Buddy Program needs to be strengthened according to the comments. Some suggested to have more requisite time for buddies to meet up with fellows or even before the meeting.
- Some buddies did not meet their fellows entirely which the selection of buddies next year shall be more cautious.
- Communications about the rapporteur work seem to be difficult even though the buddy groups were able to meet up.
- Daily debriefing sessions could be introduced.
- Logistics:
 - The WiFi at the accommodation did not work this year which makes work difficult after conference hour. It is important to ensure WiFi is equipped next year.
 - Some fellows feedback that the sub-themes assigned are not their topic of interests. Next year the balance of topic of interests may have to be considered early in the selection process of fellows to ensure enough fellows in each rapporteur group.
- Majority of fellows agree that the level of expectations and requirement of the program are reasonable.
- Ranking of preferred channel of communications:
 - i. Emails
 - ii. Whatsapp
 - iii. Facebook
 - iv. Slack
 - v. Skype
- In general fellows would like more interactive activities and early engagement of fellows is encouraged.

Discussions & Comments:

- Secretariat added that an alumni mailing list and a Facebook Group (<http://fellows.asia>) are already created which fellows already actively sharing information.
- Further result will be discussed among the Fellowship Committee to follow up on improvement.

Action Items:

- Secretariat to further follow up with fellows to collect survey responses.
- Fellowship Committee to review the result and prepare for 2018.

Conference Report and Archives

- The actual on-site attendance list is still yet to be received from local host.
- The conference report from local host is still pending which is expected a delay in completion.
- All the meeting archives have already been published on <http://2017.aprig.asia/archive/> but only part of the workshop organizers submitted summary reports.

Action Items:

- Secretariat to further follow up with the workshop organizers on the missing summary reports

3. 2018 Preparations

- Secretariat has informed the local host to further work on the available accommodation options and meeting rooms available.
- Secretariat raised a question about whether to open a call for suggestion on the themes. MSG members agreed that following the same process of last year is good.
- Singh asked when shall the various **committees of 2018** be formed. Secretariat added that it will be good to form the committees early so as to review the feedback from 2017 and prepare the changes for 2018.
- Cadena suggested that the local host to open an **email alias account** so all involved people could be on mailing list and different responsible people could reply to different work items.
- Ignacio asked if the local host can be included in the MSG meetings. Secretariat confirmed that the local host is invited to meetings and on the MSG mailing list too.
- Hassan suggested to establish a **Logistics Committee**. Secretariat added the most important point now is to ensure the smooth communications with the local host since most of the logistics work shall be done by the local host. Cadena supported the idea of the Logistics Committee which the local host would also appreciate to help oversee and assist their planning with more eyes on different details. Hilyard agreed.

Action Items:

- Secretariat to open the call for thematic suggestions.
- Secretariat to work with the local host on the alias email and responsible people respectively for different committees.
- Singh and the Secretariat to discuss on the committees needed.

4. A.O.B

- Langdon-Orr asked if the bi-weekly meeting schedule be changed to monthly meetings. MSG agreed to keep bi-weekly meeting until Synthesis Document is finalized and switched back to monthly meeting cycle the and until the end of year.

Summary of Actions Items

- Adopted the minutes of MSG meeting on 28 July 2017 and 9 Aug 2017.

- Secretariat to further follow up the remote participation landing page.
- Secretariat to further follow up with fellows to collect survey responses.
- Fellowship Committee to review the result and prepare for 2018.
- Secretariat to further follow up with the workshop organizers on the missing summary reports
- Secretariat to open the call for thematic suggestions.
- Secretariat to work with the local host on the alias email and responsible people respectively for different committees.
- Singh and the Secretariat to discuss on the committees needed.
- Meeting schedule to be updated to monthly meetings after September 2017.

The next meeting will be held on 20 Sep (Wed) 2017 at 4:00 - 5:00 (UTC).